



10826 Shoemaker Ave., Santa Fe Springs, CA. 90670

562-944-3206
Fax 562-944-9151

EMPLOYMENT APPLICATION

An Equal Opportunity Employer

Please Print

Date	Last Name	First Name	Middle
------	-----------	------------	--------

Present Address	City	State	Zip
-----------------	------	-------	-----

Permanent Address (if different from present)	City	State	Zip
-----------------------------------------------	------	-------	-----

Cell Phone	Home Phone	PDQ will request upon need Social Security Number
------------	------------	------------------------------------------------------

Position Applying For _____

Pay Desired: \$ _____

Personal Information

Have you ever applied to or worked for PDQ Rentals before?

Yes No

If yes, when? _____

Do you have any friends or relatives working for PDQ Rentals?

Yes No

If yes, state name(s) and relationship:

Name	Relationship
------	--------------

Name	Relationship
------	--------------

If hired, would you have a reliable means of transportation?

Yes No

If hired, can you present evidence of your legal right to live and work in this country?

Yes No

(Proof of citizenship or immigration status will be required upon employment)

In some departments PDQ Rentals is open 7 days a week. Are you available any day?

Yes No

If no, explain:

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodations?

Yes No

If no, describe the functions that cannot be performed. _____

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants / employees to perform essential functions. Hire may be subject to passing a medical examination, and a skill and agility tests.)

Are you currently employed?

Yes No

On what date would you be available for work? _____

Are you available to work?

Full Time Part time Shift work Temporary Over time

Are you currently on "layoff" status and subject to recall?

Yes No

Can you travel if a job requires it?

Yes No

May we contact your present employer?

Yes No

Have you ever had any job-related training in the United States Military?

Yes No

If yes, please describe:

How Did You Learn About Us?

Advertisement Friend Walk-in
 Employment Agency Relative Other _____

Education, Training and Experience

High School	Name and Address	No. of Yrs. Completed	Did you Graduate?	Deg/Diploma
	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip _____

College/ Univ. Deg/Diploma	Name and Address	No. of Yrs. Completed	Did you Graduate?	Deg/Diploma
	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip _____

Vocation/ Business Deg/Diploma	Name and Address	No. of Yrs. Completed	Did you Graduate?	Deg/Diploma
	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip _____

Other	Name and Address	No. of Yrs. Completed	Did you Graduate?	Deg/Diploma
	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip _____

Extra: List professional, trade, business or civil activities and offices held. You may exclude membership which would reveal sex, race, religion, national origin, age, ancestry or handicap or other protected status.

Indicate any foreign languages you can speak, read and /or write. Please indicate if you are Fluent, Good or Fair with the language.

Speak _____

Read _____

Write _____

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume. Include any job-related military service assignments and volunteer activities.

Name of Employer

Telephone No.

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip

Dates of Employment: _____
From To

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Name of Employer

Telephone No.

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip

Dates of Employment: _____
From To

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Name of Employer

Telephone No.

Type of Business

Your Supervisor's Name

Address & Street

City State Zip

Dates of Employment: _____
From To

Your Position and Duties

Reason for Leaving
May we contact this employer for a reference? Yes No

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

First Name Last Name

Telephone No.

Address & Street

City State Zip

Occupation

No. of Years Acquainted

First Name Last Name

Telephone No.

Address & Street

City State Zip

Occupation

No. of Years Acquainted

First Name Last Name

Telephone No.

Address & Street

City State Zip

Occupation

No. of Years Acquainted

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for
Initials employment and that the answers given by me are true and correct to the best of my knowledge. I certify that I, the
Undersigned applicant, have personally completed this application. I understand that any omission or misstatement of
material in this application or on any document used to secure employment shall be grounds for rejection of this
application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize PDQ Enterprises to thoroughly investigate my references, work record, education and other matters
Initials related to my suitability for employment and further, authorize the references I have listed to disclose to the company and
all letter, reports and other information related to my work records, without giving me prior notice of such disclosure. In
addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and
associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or
disclosure.

_____ I understand that nothing contained in the applications, or conveyed during any interview which may be granted or during
Initials my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I
understand and agree that if I am employed, my employment is for no definite or determinable period and may be ended
at any time, with or without prior notice, at the option of either myself or the Company and that no promises or
representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the
Company's designated representative. I understand that PDQ Enterprises is an at-will-employer.

_____ Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action,
Initials tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies o
Of any such public records obtained by the Company unless I mark the check box below. If I am hired as a result of such

information, I am entitled to a copy of any such records even though I have checked the box below.

- I waive receipt of a copy of any public record described in the paragraph above.

Date

Applicant Signature

Immigration Law Compliance

PDQ Rentals is committed to full compliance with the federal immigration laws. Therefore, PDQ Rentals is required to verify the identity and legal ability to work of all individuals before they can begin work. In keeping with this obligation, each applicant must produce documentation that shows his or her identity and legal authority to work. At the time of hire, the documentation must be presented to complete the hiring process. Each applicant must also attest to his or her legal authority to work and legal identity on an I-9 form provided by the federal government. This verification form will be distributed by PDQ Rentals and must be completed as soon as possible after an offer of employment is made. In NO event can the form be completed and returned to the company more than 3 days after the individual is hired. PDQ Rentals participates in E-Verify therefore all applicants must provide their Social Security number at the time of hire. If an employee has provided right to work documentation that has an expiration date (with the exception of a valid U.S. Passport), updated documentation must be given to PDQ before the expiration date.

All offers of hire and continued employment are conditioned on furnishing satisfactory evidence of identity and legal authority to work in the United States.

I have read, understand, and agree to be bound to the above.

Signed

Date

If you would like to use the E-Verify Self Check program to verify that you are authorized to work in the United States, go to www.uscis.gov/selfcheck or www.uscis.gov/selfcheck/espanol.

This is not a requirement - no one can require you to use Self Check to guarantee your work authorization and PDQ will not ask to see the results of your Self Check.

This page intentionally left blank..

**PDQ RENTALS
DRIVING RECORD AND DRUG ABUSE TESTING**

PDQ Enterprise, Inc. dba: PDQ Rentals has a responsibility to all of its employees to provide a safe workplace and a responsibility to the public to insure their safety

Therefore PDQ Rentals requires:

1. Proof of an acceptable driving record for any position that may require driving. Failure to provide driving record will be considered as a withdrawal of your employment application.
2. A post-offer physical including drug and alcohol testing. Failure to submit to the drug and alcohol testing will be considered a withdrawal of your employment application.
3. Proof of a current valid driver's license, current vehicle registration and current proof of insurance being allowed to drive or park on PDQ property.

Failure to pass qualifications 1 & 2 should driving be required, eliminates you as a candidate for employment.

I have read, understand and agree to be bound to the above conditions of employment.

Print Name

Date

Signature

**PDQ RENTALS
BLOOD AND URINE TEST CONSENT FORM**

I understand that one of the components of PDQ Rentals post offer examination is a urine screen for drugs and alcohol. I further understand that failure to consent to this urine drug screen will be considered withdrawal of my employment application.

I authorize the contracted medical facility to release the results of this drug screen to the authorized representative of PDQ Rentals.

The following are the non prescription legal drugs and the drugs for which I have a prescription that I take routinely or have taken within the last 10 days. Exception: Birth control pills listing is optional.

Drug Name

Frequency or Last Time Taken

Signature

Print Name

Witnessed by

Date

PDQ RENTALS BACKGROUND CHECK REQUIREMENT

As of June 1, 2016, PDQ Rentals will add a background check to our current requirement of post offer physical (including a drug screen) as a requirement for employment. If an offer of a position is made, you will be asked to complete a release form giving us your information and permission to do the background check. The job is contingent on a successful background check and physical.

I have read and agree to the above:

Signed

Print Name

AUTHORIZATION FOR BACKGROUND CHECK

To ensure that individuals who join PDQ Rentals are well qualified and have a strong potential to be productive and successful employees, it is PDQ Rentals' policy to investigate backgrounds and employment references of applicants. Offers of employment are contingent on the successful completion of a background investigation and drug test conducted in accordance with PDQ Rentals' policy and state law. The types of information that may be obtained include, but are not limited to: social security number verifications; criminal records checks; public court records checks; driving records checks; educational records checks; employment verifications; personal and professional references checks; licensing and certification records checks; drug testing results; etc. Credit Reports may be obtained for positions in which there is a business necessity. We e-verify.

In addition, PDQ Rentals may conduct background investigations when employees are being considered for promotions, or as part of an internal investigation for alleged misconduct. Background investigations will be conducted in accordance with federal and state law.

PDQ Rentals relies on the accuracy of information contained in employment applications, as well as the accuracy of other data presented throughout the hiring process and during employment. Any misrepresentations, falsifications, or material omissions in any of this information may result in an applicant being excluded from further consideration for employment or, if an individual has already been hired, termination of employment.

Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.

I, _____, hereby authorize PDQ Rentals to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that PDQ Rentals will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

Signature of Employee

Date

Employee's Name – Printed

e-mail address